

MINUTES OF THE SEPTEMBER 13, 2021 MEETING
OF THE PROCEDURES REVIEW COMMITTEE

The following were in attendance at the meeting: Hon. Jennifer Berkenstock, Region #14, Chair; Hon. Diane Blick, Litchfield Hills; Hon. Mark DeGennaro, West Haven; Hon. Robert Randich, Newington; Susan Meagher, Chief Clerk Berlin; Loreen (Lori) Michalak, Chief Clerk Shelton; Karen Parzych, Chief Clerk Madison-Guilford; Gale Pellegren, Chief Clerk Torrington Area; and Heather Dostaler, Alison Green, Amy Benjamin and Eric Rothauser of the Office of the Probate Court Administrator.

The following were absent from the meeting: Hon. Kathleen Maxham, Fairfield

Call to order: The meeting was held virtually via WEBEX and was called to order at approximately 9:05 am.

Old Business: None

New Business: The Committee reviewed, discussed and took action on new and revised forms as shown and evidenced on the attached schedule. Forms related to parentage (formerly paternity) were tabled until the next meeting.

The October meeting of the Committee has been cancelled. The Committee will meet next on November 1, 2021 at 9:00am and at this time will be scheduled and conducted virtually.

Adjournment: Upon motion duly made and seconded, the meeting was adjourned at approximately 11:00 am.

Respectfully submitted,

Loreen Michalak

Loreen (Lori) Michalak,
Secretary

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**THE NEXT MEETING OF THE PROCEDURES REVIEW COMMITTEE WILL BE ON  
MONDAY, NOVEMBER 1, 2021 AT 9:00AM  
AND WILL BE HELD VIRTUALLY**

| <b>PC #</b> | <b>P/C</b> | <b>Form Name</b>                                                                     | <b>CMS</b> | <b>WEB</b> | <b>Suggested Change(s)/Action Taken</b>                                              | <b>Date of Committee Review</b> | <b>Committee Action</b>                  |
|-------------|------------|--------------------------------------------------------------------------------------|------------|------------|--------------------------------------------------------------------------------------|---------------------------------|------------------------------------------|
| PC-134      | P          | Scheduling Order and Probate Court Hearing Management Order                          | X          |            | Review and revise for discussion purposes                                            | 9/13/2021                       | Tabled for further discussion; 9/13/2021 |
| PC-603A     | P/C        | Petition and Agreement of Adult Adoption                                             |            | X          | Review and revise; add consent of adult adoptee                                      | 9/13/2021                       | Approved; 9/13/2021                      |
| PC-661      | P/C        | Decree/Termination of Parental Rights and Stepparent, Co-Parent or Relative Adoption | X          |            | Review and revise for Connecticut Parentage Act                                      | 9/13/2021                       | Approved; 9/13/2021                      |
| PC-680      | P/C        | Adoption Data Sheet                                                                  |            | X          | Review and revise                                                                    | 9/13/2021                       | Approved; 9/13/2021                      |
| PC-805      | P/C        | Petition/Order Authorizing Shock Therapy for Patient with Psychiatric Disabilities   |            | X          | For discussion of terminology                                                        | 9/13/2021                       | No action; 9/13/2021                     |
| PC-907      | P          | Petition/Paternity Claim                                                             |            | X          | NEW TITLE: Petition/Parentage Claim; Review and revise for Connecticut Parentage Act | 9/13/2021                       | Tabled for further discussion; 9/13/2021 |
| PC-9013     | P          | Petition for Approval of Issuance of Marriage License to Minor Age 16 or 17          |            | X          | Review and revise                                                                    | 9/13/2021                       | Approved; 9/13/2021                      |

| <b>PC #</b> | <b>P/C</b> | <b>Form Name</b>                            | <b>CMS</b> | <b>WEB</b> | <b>Suggested Change(s)/Action Taken</b>                                                                 | <b>Date of Committee Review</b> | <b>Committee Action</b>                  |
|-------------|------------|---------------------------------------------|------------|------------|---------------------------------------------------------------------------------------------------------|---------------------------------|------------------------------------------|
| PC-931      | P          | Service and Return/Petition/Paternity Claim | X          |            | NEW TITLE: Service and Return/Petition/Parentage Claim; Review and revise for Connecticut Parentage Act | 9/13/2021                       | Tabled for further discussion; 9/13/2021 |
| PC-966      | P          | Decree/Paternity Claim                      | X          |            | NEW TITLE: Decree/Parentage Claim; Review and revise for Connecticut Parentage Act                      | 9/13/2021                       | Tabled for further discussion; 9/13/2021 |