

Regular Meeting of the
Probate Court Budget Committee
Minutes

Tuesday, March 9, 2021
5:00 p.m.

Office of the Probate Court Administrator
186 Newington Road
West Hartford, CT 06110

The meeting was called to order at 5:04 p.m. by Judge Beverly Streit-Kefalas. The meeting was conducted in-person and by telephone conference.

Present: Judge Beverly Streit-Kefalas, Probate Court Administrator and Chair, Judge Fred Anthony, Judge Philip A. Wright, Jr. Also present: Lisa Hansen, Director of Financial Services.

Public Comment and Correspondence

Public comment was opened and inquired by roll call to each Probate Court. There was no correspondence.

Remarks by the Chair

Judge Beverly Streit-Kefalas remarked on the one-year anniversary of the declaration of the public health emergency.

Adoption of FY 2022 Office Budgets

Judge Streit-Kefalas briefly introduced the proposed probate court office budgets as provided in the materials, noting two corrections: Newington Probate Court (PD-07) has seven employees not eight as listed and Derby Probate Court (PD-41) has four employees not five as listed.

Motion

A motion was made by Judge Wright to approve and adopt the office budgets for FY 22 as modified. Judge Anthony seconded the motion. There was no discussion.

A vote was called by Judge Streit-Kefalas and all voted in favor of adoption of the FY 22 office budgets as modified.

Compensation Plan Adjustments

Lisa Hansen presented statistical results of the implementation of the compensation adjustments previously approved by the committee.

No action was required.

Update to PCA Policy 903 COVID-19 Leave

Judge Streit-Kefalas remarked that PCA Policy 903 COVID-19 Leave was adjusted consistent with the State of Connecticut travel advisory as implemented.

No action was required.

Other Business / New Business

None

Adjournment

The meeting adjourned 5:15 pm.