

**Regular Meeting of the
Probate Court Budget Committee
Minutes**

**Wednesday, March 5, 2025
5:00 p.m.**

**Office of the Probate Court Administrator
186 Newington Road
West Hartford, CT 06110**

The meeting was called to order by Probate Court Administrator and Chair Beverly K. Streit at 5:01 p.m.

Members Present

Probate Court Administrator and Chair Beverly K. Streit, Judges Fred J. Anthony and Michael R. Brandt.

Public Comment and Correspondence

None.

Remarks by the Chair

None.

Adoption of Fiscal Year 2026 Office Expense Budgets

Chair Streit presented the Office Budget Expenses for Fiscal Year 2026 for the Probate Courts based on the previously approved guidelines. Judge Anthony moved to approve the Office Budget Expenses for Fiscal Year 2026. The motion was seconded by Judge Brandt and carried unanimously.

Compensation Plan Adjustments

Chair Streit turned the meeting over to Lisa Hansen, Director of Financial Services, who reported on the implementation of the compensation adjustment approved at the Committee's December 4, 2024 meeting.

Other Business

Chair Streit proposed amending PCA Policy 201 Staffing Levels and Position Classifications to add to Chief Clerk I, II, and III positions the responsibility to act as the Americans with Disabilities Act ("ADA") contact for the court. Judge Brandt moved to approve the amendment to PCA Policy 201 as presented which motion Judge Anthony seconded. After vote, the motion carried unanimously.

Adjournment

With no further business before the committee, Chair Streit called for a motion to adjourn. The motion was moved by Judge Anthony and seconded by Judge Brandt. The motion carried unanimously, and the meeting adjourned at 5:04 p.m.

Respectfully submitted,
Heather L. Dostaler
Chief Counsel