

**Regular Meeting of the  
Probate Court Budget Committee  
Minutes**

**Tuesday, March 7, 2023  
5:00 p.m.**

**Office of the Probate Court Administrator  
186 Newington Road  
West Hartford, CT 06110**

The meeting was called to order by Probate Court Administrator Beverly K. Streit-Kefalas at 5:12 p.m.

**Present**

Beverly K. Streit-Kefalas, Probate Court Administrator and Chair, Judge Fred J. Anthony, and Judge Michael R. Brandt. Also present: Lisa Hansen, Director of Financial Services, and Chief Counsel Heather L. Dostaler.

**Public Comment and Correspondence**

There was no public comment or correspondence.

**Remarks by the Chair**

Chair Streit-Kefalas dispensed with remarks.

**Adoption of FY24 Office Budgets**

Chair Streit-Kefalas presented the office budgets for each court with a modification to the proposed budget for Bridgeport Probate Court to add dues for all staff positions and educational funds for its two-family specialists. Judge Anthony moved to approve the Probate Court budgets as presented which motion Judge Brandt seconded. After a call for a vote, the motion carried unanimously.

**Compensation Plan Adjustment**

Chair Streit-Kefalas turned over the meeting to Lisa Hansen, Director of Financial Services, who summarized the implementation of the January 2023 cost of living adjustment (COLA) for eligible employees.

**Other Business**

Chair Streit-Kefalas reported that the federal public health emergency due to COVID-19 is set to expire on May 11, 2023. She called for a motion to note the termination of Policy 903 effective May 11, 2023 to coincide with the end of the federal declaration of the public health emergency. Judge Brandt moved to terminate Policy 903 effective May 11, 2023 which motion Judge Anthony seconded. There was discussion that the policy had been utilized recently over the holidays but has since quieted down. After a call for a vote, the motion carried unanimously.

The Committee changed the date of the next meeting for June 8, 2023 at 5:00 p.m.

**Adjournment**

Chair Streit-Kefalas requested a motion to adjourn. Judge Brandt moved to adjourn and Judge Anthony seconded the motion. After a call for a vote, the motion carried unanimously.

The meeting adjourned at 5:20 p.m.