



Judge Anthony moved to approve the budget assumptions for FY26 Office Budget Expenses for all courts and Judge Brandt seconded. After vote, the motion was unanimously approved.

### **Staffing Level Adjustment**

Chair Streit-Kefalas addressed the correspondence submitted by Farmington Regional Probate Court by Judge Evelyn Daly. The court requested an increase in approved benchmark staffing level from 3.9 FTE to 4.5 FTE. There was discussion without motion. Chair Streit-Kefalas is not recommending approval of the Farmington Regional Probate Court request. Judge Anthony moved to table the request to the June 2025 meeting for further review and Judge Brandt seconded. After a vote, the motion carried unanimously.

Chair Streit-Kefalas then addressed the correspondence submitted by Greater Manchester Probate Court Judge Michael Darby requesting a reallocation of benchmark hours amongst the Chief Clerk, Clerk and Assistant Clerk positions. There would be no change to total benchmark. Chair Streit-Kefalas is recommending the request. Judge Anthony moved and Judge Brandt seconded. After discussion, Chair Streit-Kefalas called for a vote. The motion carried unanimously.

At this time, Chair Streit-Kefalas is not recommending approval of the request from the Bridgeport Probate Court for additional staffing. Judge Anthony moved to deny the request for purposes of discussion and Brandt seconded. There was discussion by the committee. After a vote, the motion carried unanimously.

Chair Streit-Kefalas then addressed the correspondence submitted by Westport Probate Court Judge Lisa Wexler requesting an increase to the court's benchmark staffing level. Chair Streit-Kefalas is recommending a staffing level adjustment of an additional 0.2 FTE (1.1 Assistant Clerk). Judge Brandt moved and Judge Anthony seconded approval of the change. After discussion, Chair Streit-Kefalas called for a vote. The motion carried unanimously.

### **Other Business**

None.

### **Set 2025 Meeting Schedule**

The Committee set the meeting schedule for the 2025 calendar year as follows: March 5, 2025; June 11, 2025; and December 3, 2025.

### **Adjournment**

With no further business before the committee, Chair Streit-Kefalas called for a motion to adjourn. The motion was moved by Judge Brandt and seconded by Judge Anthony. The motion carried unanimously, and the meeting adjourned at 5:50 p.m.

Respectfully submitted,  
Cathie Topper  
HR Manager and Senior Financial Analyst