

**MINUTES OF THE JANUARY 30, 2017 MEETING
OF THE PROCEDURES REVIEW COMMITTEE**

The following were in attendance at the meeting: Hon. Jennifer Berkenstock, Chair; Hon. Diane Blick; Hon. Chuck Norris; Hon. Robert Randich; Hon. Peter Barrett; Lori Michalak, *Chief Clerk Shelton Probate Court*; Susan Meagher, *Chief Clerk Berlin Probate Court*; Gale Pellegren, *Chief Clerk Torrington Area Probate Court*; Bonnie Bennet, *Probate Administration Legal Counsel*; Heather Dostaler, *Probate Administration Staff Attorney*; Alison Green, *Probate Administration Staff Assistant*

The following were absent from the meeting: Hon. Philip Wright

Call to order: The meeting was called to order at 9:05 a.m.

Old Business: NONE

New Business: The Committee reviewed, discussed and took action on new and revised forms as shown and evidenced on the attached schedule.

Adjournment: Upon motion duly made and seconded, the meeting was adjourned at 11:20 a.m.

Respectfully submitted,

Diane S. Blick

Hon. Diane S. Blick, Secretary

THE NEXT MEETING OF THE PROCEDURES REVIEW COMMITTEE WILL BE ON

MONDAY, FEBRUARY 27, 2017 at 9:00 a.m.

IN THE LIBRARY AT PROBATE ADMINISTRATION

List of Forms for Consideration at 1-130-17 Meeting

PC#/old CM #	Form Name	CMS	WEB	Suggested Change(s)/Action Taken	Date of Committee Review	Committee Action Complete
301	Petition for Voluntary Representation by Conservator		X	Need for birth date of proposed conservator discussed and tabled.	01/30/17	Tabled
361	Decree/Appointment of Conservator/Voluntary Representation	X		Add Language re POAs	01/30/17	Approved 1-30-17
302	Petition/Appointment of Temporary Conservator		X	New format; review statutory requirements; add language re jurisdiction under UAPPJA	01/30/17	Approved 1-30-17
323	Order of Notice/Temporary Conservator	X		Review - Need to add notice re certified copy if protective service is petitioner and no spouse; respondent in hospital for psychiatric disabilities, etc.	01/30/17	Approved 1-30-17
363	Decree/Appt Temporary Conservator	X		Complete Review; added UAPPJA findings	01/30/17	Approved 1-30-17
363A	Decree/Confirm, Revoke Modify Ex Parte Temp Conservator Order	X		Review and revisions re bond, etc.	01/30/17	Approved 1-30-17
3204	Order of Notice, Special Limited Conservator	X		New form to comply with statutory requirements	01/30/17	Approved 1-30-17
3308	Citation, Special Limited Conservator	X		New form to comply with statutory requirements	01/30/17	Approved 1-30-17
286	Status Update		X	Added certification that copies sent	01/30/17	Approved 1-30-17
905	Petition/Emancipation		X	New format, instructions and review to conform to statute	01/30/17	Approved 1-30-17
921	Order of Notice_ Emancipation	X		No significant changes	01/30/17	Approved 1-30-17
930	Citation Emancipation	X		Updated statutory language re effects of emancipation	01/30/17	Approved 1-30-17

List of Forms for Consideration at 1-130-17 Meeting

964	Decree Emancipation	X		Provided space for findings re best interest; updated statutory language re effects of emancipation	01/30/17	Approved 1-30-17
660	Decree/TPR	X		Add reference to Yasiel Canvass; Need to make the same addition to Permanent Guardian Decree PC- 565	01/30/17	Approved 1-30-17;
	DISCUSSION: Signature Marked with X			Suggestion from a court	01/30/17	No action at this time
200	Certificate re Existence of Trust			Add word "current" to identify trustee to sign Certificate of Existence of Trust; Make same change to the PC-201	01/30/17	Approved 1-30-17
NEW	Agreement of Fiduciary/Conservator		X	Seek input for new form modeled on PC-571 Agreement of Fiduciary/GOE; Committee will submit suggestions by February 6 for new Agreement of Fiduciary form for consideration at 2/27/17 meeting	1/30/2017;	Discussed; Further discussion planned at 2/27/17 meeting