

**EXECUTIVE COMMITTEE MEETING MINUTES**  
**October 14, 2015**

Attendees: Judges Elkin; Mahon; Magistrali; Greene; Randich; Keeney; Schad; DePanfilis; Streit-Kefalas; Becker; and Daly  
Probate Administrator Knierim

1. **Call to Order - President Judge Elkin:** The meeting was called to order at 9:52 a.m.
2. **Approval of the Minutes:** Quorum met and September 9, 2015 minutes approved
3. **Correspondence:** No report
4. **Treasurer's Report - Judge Magistrali:**
  - Independent accountants report on fiscal years 2013, 2014 and 2015
  - Cancelled bond - We had just renewed bond in May, so we are due a refund
  - Bills \$5,700- for seminar facility rental, parking and food. Expense comes under educational expenses. Probate Administration cuts the checks but comes from Probate Assembly budget.
5. **Committee Reports:**
  - Continuing Education: Judge Becker
    - o December 2, 2015 - Joint seminar with the Bar
    - o January 2016 - Topic: Elder abuse, financial abuse, bonding, and restriction of assets
    - o October 28, 2015 - Judges' Institute
  - Nominating:
    - o Committee needs new chair because Judge Egan will be retiring
  - Planning: Judge Brandt - No report
  - Procedures Review: Judge Wright - No report
  - Public Information: Judge Purnell - No report
  - Legislative: Judge Mahon - Next meeting will follow this Executive Meeting

**Ad Hoc Committees:**

By-laws: No report

Conservator Guidelines: Judge DeGennaro - Meeting the 23<sup>rd</sup> of October in Meriden. There are 2 attorneys participating on Committee.

Court Security: Judge DePanfilis - Waiting for one last court to do Active Shooter Training

Floating Clerks: Judge Berkenstock-No report

Judicial Selection Working Group: Will have meeting tentatively February 18, 2016

Hospitality: Judge Yamin -No report

6. **Comments of the Probate Court Administrator: Judge Knierim**

- o Judge Knierim reviewed the proposed amendments to regulations 1, 5, 5A, 10, 11, 14, 15, 21 and 22, which were previously sent to the committee and all judges
- o Primarily updates to obsolete regulations that harken back to pre-consolidation
- o Records management – total rewrite reflects update Laserfiche technology
- o Mediation Panel – Rewrite to reflect new \$350/day statutory fee to be collected by the court

Motion to approve proposed amendments passed

**Compensation Study** - PCA has sent worksheets to court employees showing how adjustment is calculated

**Clerk Roundtable** – Annual court staff training will occur in Regions because clerks prefer smaller settings

7. **Comments of the President: Judge Elkin** -

- o Legislation regarding ability of staff to bargain collectively is likely to return to Legislature this coming session

8. **Other Business**: None

9. **Adjournment**: A motion was made to adjourn. The motion was seconded. Meeting closed at 11:03 a.m.

Respectfully submitted,

Hon. Evelyn M. Daly