

COURT SECURITY COMMITTEE MEETING MINUTES

Monday, January 13, 2020 – Office of the Probate Court Administrator

Attendees: Judges Calabrese, Mariano, Marino, Jackie Buckle, Atty. Anne Holihan
Atty. Thomas Smith, Probate Court Administrator Streit-Kefalas, Audrey Honig Geragosian

- 1. Call to Order:** The meeting was called to order at 10:03 a.m.
- 2. Minutes:** The minutes of the October 28, 2019 meeting were approved by the committee.
- 3. Discussion**

Available Training

The Continuing Education Committee has scheduled in June Active Shooter training for all judges and court staff.

Judge Streit-Kefalas noted that all training materials are posted on the PCA intranet for review later.

In reviewing internally the resources available for security training, Policy 902 contains significant content as well as important checklists local courts can use to prepare for various situations. Judge Marino noted the importance of reviewing this policy periodically.

Security Assessments

Attorney Holihan asked whether the committee should develop a template for security assessments. Committee discussion led to the conclusion that trained security professionals are better qualified to identify the issues for assessment. It is also important that the Probate Court communicate directly with local law enforcement to familiarize police with the nature of Probate Courts' work and why the security assessment is sought.

The committee will request each Probate Court to make arrangements by April 1 to have security assessments conducted by law enforcement. The letter will be sent by Judge Calabrese.

Next Meeting

The committee will meeting on March 9 at 10 a.m. at PCA

- 4. Miscellaneous**
Discussion followed concerning approaches courts take if they believe, or have reason to believe a problem might occur on a certain day. Committee members indicated that in such instances, they call local police who are often responsive to the court's requests to be present during or before a concerning hearing. In part, this stems from the relationship-building that occurs with the security assessment process.
- 5. Adjournment:** The meeting was adjourned at 10:48 a.m.

Prepared on behalf of Judge Calabrese by Audrey Honig Geragosian