



## CONNECTICUT PROBATE ASSEMBLY

### Regular Meeting of the Court Security Committee

May 6, 2024  
10:00 a.m.

Office of the Probate Court Administrator  
186 Newington Road  
West Hartford, CT 06110

**Present:** Judge Domenick N. Calabrese, Chair; Chief Clerk Jackie Buckle; Chief Clerk Laurie M. Buckley; Judge Carolanne Rowe, Judge Jordan M. Richards; and Chief Counsel Heather L. Dostaler, Probate Court Administration.

#### **1. Call to order:**

The meeting was called to order at 10:02 a.m. by Judge Domenick Calabrese.

#### **2. Comments of the Chair:**

Judge Calabrese commented that court participation in the *Court Security Survey* exceeded expectations and that a great deal of useful information was gathered.

#### **3. Comments of the Probate Court Administrator:** None.

#### **4. Acceptance of the minutes:**

The motion to accept the minutes of the February 5, 2024 meeting was made by Judge Rowe and seconded by Jackie Buckle. Said motion was unanimously approved.

#### **5. General Discussion:**

##### Re: Review of Security Survey

Committee discussed interesting points of data from the survey.

Committee discussed the meaning of a 'security incident,' as the term was used in the survey. Committee reached a consensus that a security incident need not necessarily involve a realized emergency but should be defined more liberally.

Committee noted that security assessments are critical for all courts, especially because court layouts differ so greatly. Tailored advice is essential to implementing good practices, many of which are low-cost or free.

#### **6. Adjournment:**

Motion to adjourn was made by Judge Rowe and seconded by Jackie Buckle. The said motion was unanimously approved, and the meeting adjourned at 11:05 a.m.

The next meeting of the Committee is Monday, August 12, 2024 at 10:00 a.m. at PCA.

Submitted by  
Hon. Jordan M. Richards, Litchfield Hills Probate Judge