



CONNECTICUT PROBATE ASSEMBLY

Regular Meeting of the Court Security Committee

December 4, 2023
1:00 p.m.

Office of the Probate Court Administrator
186 Newington Road
West Hartford, CT 06110

Present: Judge Domenick Calabrese (Chair), Judge Beverly K. Streit-Kefalas (Probate Court Administrator), Cindy Wolfe Boynton (PCA Manager of Communications & Intergovernmental Relations), and Judge Jordan M. Richards.

1. Call to order:

The meeting was called to order at 1:12 p.m. by Judge Domenick Calabrese.

2. Comments of the Chair:

Judge Calabrese discussed the importance of all Courts having a current security assessment performed and on file. Though judges indicate their concern for court security measures, the importance of the facility assessment must be prioritized.

2. Comments of the Probate Court Administrator:

Judge Streit-Kefalas shared that a Probate Court Security Survey was conducted in 2013 to gauge courts' preparedness for an emergency. She also noted that the chairs of the legislative Appropriations Committee contacted PCA to express their desire to learn more about the work of the Court Security Committee.

3. General Discussion:

Committee members agreed to conduct a new security survey of our Courts to identify: (1) what type of security incidents occur, and (2) how frequently said incidents occur. A plan was put in place for PCA to draft the survey questions and committee members to provide feedback. It was agreed that the surveys should be sent out to Courts on or about January 8, 2024 with response required by January 31, 2024.

The committee also discussed the nature of security issues that courts and judges of all types across the U.S. are facing.

The committee agreed to recommend that any Court that has not completed a security assessment since 2019 or earlier should complete a new assessment as soon as possible. If no written report is prepared as part of the process, the court

should prepare a memorandum of what was discussed. All reports and written assessments should be emailed to Cindy Wolfe Boynton at PCA, with the word "Confidential" in the subject line.

4. Approval of Minutes:

Without a quorum, a vote could not be held to approve the minutes of the previous meeting.

Re: Next Meeting

Committee members scheduled the next Court Security Meeting for Monday, February 5, 2024 at 10:00 a.m.

The meeting adjourned at 2:13 p.m.

Submitted by
Hon. Jordan Richards
Litchfield Hills Probate Judge