



## CONNECTICUT PROBATE ASSEMBLY

### MINUTES OF THE DECEMBER 5, 2022 MEETING OF THE PROCEDURES REVIEW COMMITTEE

**The following were in attendance at the meeting:** Hon. Jennifer Berkenstock, Region #14, Chair; Hon. Robert Randich, Newington; Hon. Mark DeGennaro, West Haven; Hon. Kathleen Maxham, Fairfield; Karen Parzych, Chief Clerk, Madison-Guilford; Gale Pellegren, Chief Clerk, Torrington Area; MaryBeth Luzzi, Chief Clerk, East Haven-North Haven, and Heather Dostaler, Melissa Gordon, Amy Benjamin and Eric Rothausser of the Office of the Probate Court Administrator.

**The following were absent from the meeting:** Hon. Diane Blick, Litchfield Hills; Susan Meagher, Chief Clerk, Berlin; Loreen (Lori) Michalak, Chief Clerk, Shelton.

**Call to order:** The meeting was held in person and was called to order at approximately 9:08 a.m.

**Old Business:** Approved Minutes from September 12, 2022 meeting.

**New Business:** The Committee reviewed, discussed and took action on revised forms as shown and evidenced on the attached schedule.

The Committee discussed whether the forms for Immediate Temporary Custody, Temporary Custody and Removal of Guardian petitions could be combined and simplified. After lengthy discussion of the benefits and complications of combining the petitions as well as possible implications regarding other guardianship matters and termination of parental rights petitions, the committee tabled the concept for future consideration.

The Hon. Jennifer Berkenstock encouraged all committee members to review the materials that are available online and updated as to webinars available on line this winter at <https://www.ncsc.org/consulting-and-research/areas-of-expertise/access-to-justice/forms-camp>

The Committee will now be meeting on a quarterly schedule and will meet next on March 6, 2023 at 9:00 a.m. in the library at the Office of the Probate Court Administrator.

**Adjournment:** Upon motion duly made and seconded, the meeting was adjourned at approximately 11:10 a.m.

Respectfully submitted,

*Karen M. Parzych*

Chief Clerk, Madison-Guilford Probate Court

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**THE NEXT MEETING OF THE PROCEDURES REVIEW COMMITTEE WILL BE ON  
Monday, March 6, 2023 AT 9:00 A.M.**