



CONNECTICUT PROBATE ASSEMBLY

Regular Meeting of the
Procedure Review Committee

June 2, 2025

9:00 a.m.

Office of the Probate Court Administrator

186 Newington Rd.

West Hartford, CT 06110

Present: Hon. Jennifer Berkenstock, Region #14, Chair; Hon. Robert Randich, Newington; Hon. David Shepard, Simsbury; Hon. Gabrielle Labonte, Northeast; Gale Pellegren, Chief Clerk, Torrington Area; Mary-Beth Luzzi, Chief Clerk, East Haven-North Haven; Susan Meagher, Chief Clerk, Berlin; Louis Taylor, Chief Clerk, Tobacco Valley; Attorney Eric Rothauser, Melissa Gordon, Amy Benjamin, and Stephanie Duncan of the Office of the Probate Court Administrator.

Call to order: The Chair called the meeting to order at 9:06 a.m.

Minutes of the March 3, 2025 meeting were approved upon motion by Judge Shepard, seconded by Judge Labonte.

Old Business: None.

New Business: The committee reviewed, discussed, and acted on new and revised. Judge Berkenstock announced that Judge Sophia Shaikh will be joining the committee at the next meeting.

The next meeting of the Procedures Review Committee will be on September 8, 2025 beginning at 9:00 a.m. at the Office of the Probate Administrator.

Adjournment: A motion was made to adjourn by Judge Randich, seconded by Judge Labonte. After vote, the meeting was adjourned at 10:58 a.m.

Respectfully submitted,

Gale Pellegren, Chief Clerk
Torrington Area Probate Court