



CONNECTICUT PROBATE ASSEMBLY

Regular meeting of the **PUBLIC INFORMATION COMMITTEE**

Tuesday, November 23, 2021 at 12:30 p.m.

Office of the Probate Court Administrator
186 Newington Road
West Hartford, CT 06110

MINUTES

The meeting was called to order at 12:30 p.m. by Judge Diane S. Blick. The meeting was conducted in-person and by Cisco Webex Videoconference.

Present: Judge Diane S. Blick, Chair, Judge Jennifer L. Berkenstock, Judge Carolyn L. McCaffrey, Judge Michael R. Brandt, and Jim Polites, Manager of Communications and Intergovernmental Relations.

Approval of the May 24, 2021 Meeting Minutes

Judge Berkenstock moved to approve the minutes as presented. The motion was seconded by Judge Brandt and unanimously passed.

Old Business

Judge Blick reported the brochure for all Probate Courts, as well as the panels for educational presentations to the general public, have been updated. Judge McCaffrey moved to approve the brochure as presented. The motion was seconded by Judge Berkenstock and unanimously passed.

New Business

The Committee also discussed the continued use of press releases drafted and distributed on a regular schedule through the Office of the Probate Court Administrator. Judge Blick will discuss the timing of these initiatives with Judge Beverly K. Streit-Kefalas, Probate Court Administrator.

Next Meeting

The next meeting of the committee is **Tuesday, February 22, 2022 at 12:30 p.m.**

Adjournment

The meeting adjourned at 1:00 p.m.

Respectfully submitted,

Judge Carolyn L. McCaffrey