



CONNECTICUT PROBATE  
ASSEMBLY

**Regular Meeting of the  
Public Information Committee  
February 22, 2022**

**Minutes**

A meeting of the Connecticut Probate Assembly Public Information Committee was held at the Office of the Probate Court Administrator on February 22, 2022 in person and by Cisco Webex videoconference.

In attendance were: Judge Diane S. Blick, Chair, Judges Jennifer L. Berkenstock, Carolyn L. McCaffrey, Michael R. Brandt, David A. Baram, and Jim Polites, PCA Manager of Communications and Intergovernmental Relations.

The meeting was called to order by Chair Diane S. Blick at 1:10 p.m.

**Approval of the minutes from the November 23, 2021 meeting:**

The minutes were not addressed. To be approved at the next meeting with these minutes.

**Old Business:**

Judge Blick discussed the newly-circulated brochures created by the committee and the updates to the presentation panels based upon the language of the new brochures.

Jim Polites provided the committee members with an update. The brochures were circulated to the Courts and dropped off to the Capitol for distribution to the legislators. Jim explained that the presentation panels have been located and are stationed in different areas of the State so a judge can pick up the panels locally and not need to travel to the Office of the Probate Court Administrator to obtain them. The updated posters have been laminated and will be secured to the presentation panels.

Jim explained that the costs of the brochures and the laminated posters were within the Public Information Committee's budget. He will check on the total bill and let the committee know how much was spent at the next meeting.

**New Business:**

Judge Blick requested suggestions from the committee members as to ideas for next projects for the committee. The committee members suggested that we work with PCA to develop press releases and to have judges meet with their local legislators to support our budget and the Probate Court system. It was agreed that press releases to local newspapers on behalf or in coordination with our judges would be beneficial to the system, to the individual judges and to provide information about the Probate Courts to the public. Judge McCaffrey suggested a press release on the Kinship funds would be appropriate if there were funds still available.

Judge Blick asked Jim Polites to reach out to her and committee members for support with written or in-person presentations as PCA needs.

**Next Meeting:**

To be scheduled.

**Adjournment:**

The meeting adjourned at 1:35 p.m.

Respectfully submitted,  
Michael R. Brandt