

State of Connecticut
Office of the Probate Court Administrator
Probate Court Regulations

Section 8A
Weighted Workload

8A.1 Authority

These regulations are issued pursuant to C.G.S. sections 45a-77 and 45a-95.

8A.2 Applicability

Probate Court Regulation section 8A applies only to the definition and utilization of weighted workload for any period beginning on or after July 1, 2013.

8A.3 Weighted Workload

Weighted workload is the measure of the relative difficulty of the types of matters handled by courts of probate. A weight value is assigned to each type of matter. Weight values are on a scale of 0.5 through 5.0, the lowest value representing a type of matter for which the least amount of work is typically associated and the highest value representing a type of matter for which the most amount of work is typically associated. A weighted workload chart of assigned weight values is appended to and made a part of this regulation. If a new type of matter is added to the jurisdiction of the probate courts, the administrator may add the new type to the chart with an assigned weight value of 3.0. Only matters listed in the chart shall receive credit for weighted workload. No credit shall be given for multiple or continued hearings of the same matter or for individual matters of atypical difficulty.

8A.4 Annual Weighted Workload Certification

(a) The annual weighted workload of a probate court shall be used to determine compensation of the judge of the court under C.G.S. section 45a-95. The annual weighted workload shall be the sum of the products obtained by multiplying the total number of each type of matter handled in the preceding fiscal year by the court, including matters in a regional children's probate court under P.C.R. section 8A.5, by the assigned weight value for the type.

(b) Each court shall enter the weighted workload data required by the administrator into the case management system of the courts of probate. The administrator shall track and periodically review the data for each court and make adjustments necessary to comply with this regulation. The administrator shall give the judge of a court an opportunity to provide additional information on any adjustment proposed by the administrator.

(c) Not later than December 1 of each year, the administrator, after considering additional information supplied by the judge under subsection (b), shall certify the annual weighted workload for each court for the preceding fiscal year.

8A.5 Weighted Workload Credit for Matters in Regional Children's Probate Courts

A judge of probate in a regional children's probate court who hears a matter that has an assigned weight value shall receive weighted workload credit for the matter. The credit shall be added to the annual weighted workload for the judge's probate court.

Section 8A became effective July 1, 2013 (Approved by the Executive Committee December 14, 2011; Approved by the Judiciary Committee March 23, 2012)

Regulation 8A

Assigned Weight Values

	Weight
1	<i>Fee Waivers :</i>
2	Fee Waivers 0.5
3	
4	<i>Decedents' Estates :</i>
5	Administration-Intestate 3
6	Probate of Will-Testate 3
7	Sale or Mortgage of Real Estate 3
8	Compromise of Claim 3
9	Allowance for Spouse and/or Family 2
10	Allowance of Account/Statement in Lieu of Account (exclude additional accounts for same period) 4
11	Small Estates Affidavit (PC-212 ¶¶ Under \$40,000) 2
12	Supplemental Small Estate Affidavit 1
13	Section 4a-16 Estates 0
14	Tax Returns in all Applications for Probate of Will, Administration, Affidavit in Lieu and TPO Estates (include 1st return only) 1
15	Status Conferences 2
16	Will Contests 5
17	Action on Probate Bond 5
18	Admit Will, Administration Having Been Granted (C.G.S. § 45a-297) 2
19	Appointment of Trustee of Missing Person (C.G.S. § 45a-478) 2
20	Ascertainment of Heirs (Exclude determination at time of application to probate/administration or at final account (C.G.S. § 45-431.) 2
21	Revoke/Annual Decree Admitting Will and Admit Later Will (C.G.S. § 45a-295) 2
22	Advice/Approval of Action by Fiduciary with Hearing 2
23	Ancillary Administration 3
24	Appoint GAL (exclude court's own motion) 1
25	Claim by Fiduciary (C.G.S. § 45a-367) 3
26	Compel Account (exclude court's own motion) 2
27	Compel Power of Attorney Account (C.G.S. § 45a-175) 3
28	Construe Will (C.G.S. § 45a-98) 3
29	Contempt 2
30	Custody of Remains 1
31	Cy Pres (C.G.S. § 45a-98) 3
32	Determination of Claims Presented to Prior Fiduciary (C.G.S. § 45a-362) 1
33	Determination of Domicile on DRS motion (C.G.S. § 12-395(2)(b)) 3
34	Disallowed Claim (C.G.S. § 45a-364) (previously "hearing on rejected claim") 3
35	Disclaimer by Fiduciary (C.G.S. § 45a-579) 1
36	Disclosure of Medical Information (C.G.S. § 45a-98b) 3
37	Discovery Motion (except in Will Contest) 2
38	Distribute Exempt Property to Spouse (Insolvent Estates) (C.G.S. § 45a-435) 1
39	Establish Trust (other than testamentary trust) 3
40	Extend Claims Period (C.G.S. § 45a-357(c)) 2
41	Approval of Fees (exclude C0-17s and where part of account) 2
42	Insolvent Estate - Determination 3
43	Insolvent Estate - Hearing on Fiduciary Report (C.G.S. § 45a-380) 3
44	Approval of Mutual Distribution Agreement with or without Final Account 2
45	Objection to Inventory Other Than at Time of Final Account 3
46	Objection to Succession Tax Assessment (C.G.S. § 12-367) 3
47	Partial Distribution without Account 3
48	Partition/Sale of Undivided Interest (C.G.S. § 45a-326) 3
49	Presumption of Death (C.G.S. § 45a-329) 1
50	Reconsider, Modify, Revoke Court Order (C.G.S. § 45a-128) 3
51	Reformation of Will (C.G.S. § 45a-485) 3
52	Release of Funds with Hearing 3
53	Release of Funds without Hearing 1

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Assigned Weight Values

		Weight
54	Remove Fiduciary	3
55	Re-open Estate for Appointment of Successor Fiduciary	1
56	Resignation of Fiduciary and Appointment of Successor	1
57	Appointment of Successor for Deceased Fiduciary	1
58	Sale of Personal Property	3
59	Seal/Unseal File	3
60	Set Bond (exclude bond at time of appointment) (C.G.S. § 45a-289)	1
61	Substitution of New Bond (C.G.S. § 45a-141)	1
62	Stay (C.G.S. § 45a-186(f))	3
63	Summon to Appear and Give Testimony (C.G.S. § 45a-129)	3
64	Temporary Administration	3
65	Allowance of Final Account of Temporary Administrator	4
66	Temporary Administrator for Limited Purpose (P.A. 11-128, § 18)	2
67	Try Title	3
68		
69	Trustees :	
70	Appointment of Testamentary Trustee	2
71	Trust Accounts (exclude additional accounts for same period)	3
72	Trust Accounts for Trusts with Assets Greater than \$10 Million	4
73	Compel Account for Inter Vivos Trust (C.G.S. § 45a-175)	3
74	Termination of Charitable Trusts (C.G.S. § 45a-520(b))	3
75	Status Conferences	2
76	Action on Probate Bond	5
77	Advice/Approval of Action by Fiduciary with Hearing	2
78	Appoint GAL (exclude court's own motion)	1
79	Compel Account (testamentary trust)	2
80	Compel Power of Attorney Account (C.G.S. § 45a-175)	3
81	Contempt	2
82	Disclaimer by Fiduciary (C.G.S. § 45a-579)	1
83	Disclosure of Medical Information (C.G.S. § 45a-98b)	3
84	Discovery Motion	2
85	Approval of Division of Trust (C.G.S. § 45a-488)	3
86	Approval of Fees (exclude C0-17s and where part of account)	2
87	Construe Trust (C.G.S. § 45a-98)	3
88	Cy Pres (C.G.S. § 45a-98)	3
89	Establish Trust (other than testamentary trust)	3
90	Enforcement of Pet Trust	3
91	Purchase Property	3
92	Reconsider, Modify, Revoke Court Order (C.G.S. § 45a-128)	3
93	Reformation of Trust (C.G.S. § 45a-485 & 521)	3
94	Release of Funds with Hearing	3
95	Release of Funds without Hearing	1
96	Removal of Fiduciary	3
97	Sale or Mortgage of Real Estate	3
98	Sale of Personal Property	3
99	Seal/Unseal File	3
100	Set Bond (exclude bond at time of appointment) (C.G.S. § 45a-289)	1
101	Substitution of New Bond (C.G.S. § 45a-141)	1
102	Stay (C.G.S. § 45a-186(f))	3
103	Summon to Appear and Give Testimony (C.G.S. § 45a-129)	3
104	Termination of Small Trust (C.G.S. § 45a-484)	3
105	Trust Created by Non-Domiciliary (C.G.S. § 45a-477)	3
106	Try Title	3
107	Resignation of Trustee and Appointment of Successor	1
108	Appointment of Successor for Deceased Trustee	1
109	Appointment of Trustee to Fill Vacancy (C.G.S. § 45a-474)	1
110	Appointment of Trustee of Missing Person (C.G.S. §45a-478)	2

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Assigned Weight Values

		Weight
111		
112	Adoptions and Terminations :	
113	Termination of Parental Rights (PC-600 only) Combination termination of parental rights and adoption should be counted as relative or stepparent adoption below.	5
114	Transfers to Superior Court 柵 Juvenile Matters	2
115	Approval of Adoption 柵 Stepparent / Co-Parent	4
116	Approval of Adoption 柵 Relative	4
117	Approval of Adoption 柵 Statutory Parent (Non-Identified) processed by DCF	4
118	Approval of Adoption 柵 Statutory Parent (Non-Identified) processed by Private Agencies	4
119	Approval of Adoption 柵 Statutory Parent (Identified) processed by DCF	4
120	Approval of Adoption 柵 Statutory Parent (Identified) processed by Private Agencies	4
121	Status Conferences	2
122	Adult Adoption	2
123	Appoint GAL (exclude court's own motion)	1
124	Appointment of Statutory Parent	1
125	Determination of Age/DOB of Adopted Person Born Outside US (C.G.S. § 7-54)	2
126	Obtain Non-Identifying Information (C.G.S. § 45a-750)	1
127	Obtain Identifying Information (C.G.S. § 45a-752, C.G.S. § 45a-753)	1
128	Original Birth Certificate by Adult Adoptee (C.G.S. § 7-53)	1
129	Permanency Plan Hearing (C.G.S. § 45a-717(j))	3
130	Placement for Out-of-State Adoption (P.A. 11-180)	3
131	Reconsider, Modify, Revoke Court Order (C.G.S. § 45a-128)	3
132	Release of Medical Information Re: Adoptee (C.G.S. § 45a-754(d))	2
133	Stay (C.G.S. § 45a-186(f))	3
134	Summon to Appear and Give Testimony (C.G.S. § 45a-129)	3
135	Validation of Foreign Adoptions	2
136		
137	Children's Matters :	
138	Emancipation of Minors (C.G.S. §§ 46b-150)	5
139	Appointment of Guardian of the Estate	3
140	Temporary Guardianship (C.G.S. § 45a-607)	3
141	Appointment of Guardian or Co-Guardians of the Person of Minor (C.G.S. § 45a-616)	3
142	Compromise of Claim	3
143	Removal of Guardian of the Person	4
144	Transfers to Superior Court	2
145	Allowance of Account (exclude additional accounts for same period)	3
146	Temporary Custody (Pending Removal or Termination)	4
147	Immediate Temporary Custody (Ex Parte) (C.G.S. § 45a-607)	7
148	Paternity Claims (C.G.S. § 46b-172a)	4
149	Status Conferences	2
150	DCF Initial Permanency Hearing (C.G.S. § 17a-11)	4
151	DCF Subsequent Permanency Hearings (C.G.S. § 17a-11) (10 months after admission/yearly thereafter)	4
152	Report of Guardian of Person	0.5
153	Advice with Hearing	2
154	Appoint GAL (exclude court's own motion)	1
155	Appoint New Counsel with Hearing	2
156	Contempt	2
157	Disclosure of Medical Information (C.G.S. § 45a-98b)	3
158	Discovery Motion	2
159	Dispute Re: Standby Guardian (C.G.S. § 45a-624g)	4
160	In-Court Review for Possible Modification of Court Order	3
161	Reconsider, Modify, Revoke Court Order (C.G.S. § 45a-128)	3
162	Reinstatement of Parent as Guardian	4

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Assigned Weight Values

		Weight
163	Resignation of Guardian of Person and Appointment of Successor	3
164	Appointment of Successor for Deceased Fiduciary	3
165	Stay (C.G.S. § 45a-186(f))	3
166	Summon to Appear and Give Testimony (C.G.S. § 45a-129)	3
167	Temporary Custody Parents Deceased	3
168	Visitation on Motion of a Party (exclude visitation motions/requests at time of custody or removal petitions)	3
169	Blood/DNA Order (Paternity)	3
170		
171	Children's Matters : Guardian of the Estate	
172	Action on Probate Bond	5
173	Advice/Approval of Action by Fiduciary with Hearing	2
174	Appointment of Co-Guardian of Estate	2
175	Appoint GAL (exclude court's own motion)	1
176	Compel Account (exclude court's own motion)	2
177	Contempt	2
178	Disclaimer by Fiduciary (C.G.S. § 45a-579)	1
179	Disclosure of Medical Information (C.G.S. § 45a-98b)	3
180	Discovery motion	2
181	Establish Trust	3
182	Approval of Fees (exclude C0-17s and where part of account)	2
183	Purchase Property	3
184	Reconsider, Modify, Revoke Court Order (C.G.S. § 45a-128)	3
185	Release of Funds with Hearing	3
186	Release of Funds without Hearing	1
187	Removal of Fiduciary	3
188	Removal of Personal Property by Foreign Guardian (C.G.S. § 45a-635)	3
189	Resignation of Guardian of Estate and Appointment of Successor	1
190	Appointment of Successor for Deceased Fiduciary	1
191	Sale or Mortgage of Real Property	3
192	Sale of Personal Property	3
193	Seal/Unseal File	3
194	Stay (C.G.S. § 45a-186(f))	3
195	Substitution of New Bond (C.G.S. § 45a-141)	1
196	Summon to Appear and Give Testimony (C.G.S. § 45a-129)	3
197	Transfer of Minor's Funds to UTMA Account (45-558c)	3
198	Try Title	3
199		
200	Conservators :	
201	Appointment of Conservator of the Person 恗 Involuntary	5
202	Appointment of Conservator of the Person 恗 Voluntary	3
203	Appointment of Conservator of the Estate 恗 Involuntary	5
204	Appointment of Conservator of the Estate 恗 Voluntary	3
205	Appointment of Conservator of the Person and Estate 恗 (same application) 恗 Involuntary	5
206	Appointment of Conservator of the Person and Estate 恗 (same application) 恗 Voluntary	3
207	Appointment of Temporary Conservator	3
208	Appointment of Temporary Conservator Ex Parte	2
209	One Year Review	2
210	Three Year Review	2
211	Sale or Mortgage of Real Estate	3
212	Allowance of Account (exclude additional accounts for same period)	4
213	Permission for Medication (C.G.S. § 17a-543(e)(1))	5
214	Orders Concerning Life Support Systems/Disputes Re: Health Care Decisions/Representatives (C.G.S. § 19a-580c)	5
215	Status Conferences	2
216	Annual Conservator Report	0.5

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Assigned Weight Values

		Weight
217	Action on Probate Bond	5
218	Advice/Approval of Action by Fiduciary with Hearing	2
219	Appoint Conservator of Nonresident's Property (C.G.S. § 45a-659)	3
220	Appoint Co-Conservator (exclude appointment at time of app't. of conservator)	2
221	Appoint New Counsel with Hearing	2
222	Appoint GAL (exclude court's own motion)	1
223	Conflicts Between Conservators (C.G.S. § 45a-657)	4
224	Compel Account (exclude court's own motion)	2
225	Compel Power of Attorney Account (C.G.S. § 45a-175)	3
226	Compromise Claim	3
227	Contempt	2
228	Disclaimer by Fiduciary (C.G.S. § 45a-579)	1
229	Disclosure of Medical Information (C.G.S. § 45a-98b)	3
230	Discovery motion	2
231	Change in DNR Order	3
232	Establish Trust	3
233	Approval of Fees (exclude C0-17s and where part of account)	2
234	Distribute Gifts of Income or Principal (C.G.S. § 45a-659(e))	3
235	Habeus Corpus	5
236	Purchase Real Estate	3
237	Reconsider, Modify, Revoke Court Order (C.G.S. § 45a-128)	3
238	Release of Funds with Hearing	3
239	Release of Funds without Hearing	1
240	Remove Fiduciary	3
241	Resignation of Conservator and Appointment of Successor	3
242	Appointment of Successor for Deceased Conservator	3
243	Restoration	3
244	Restore Federal Firearms Rights (P.A. 11-134)	5
245	Review Appointment of Conservator/Non-Domicillary Located in CT	3
246	Sale of Personal Property	2
247	Sell or Dispose of Household Furnishings/List Property/Change of Residence/Placement/Terminate Lease	2
248	Special Limited Conservator (C.G.S. § 17a-543a)	5
249	Election of Spousal Share by Conservator (C.G.S. § 45a-436(c))	2
250	Court Review Re: Care of Conserved Person	3
251	Seal/Unseal File	3
252	Stay (C.G.S. § 45a-186(f))	3
253	Substitution of New Bond (C.G.S. § 45a-141)	1
254	Summon to Appear and Give Testimony (C.G.S. § 45a-129)	3
255	Support Allowance (C.G.S. § 655)	2
256	Try Title	3
257	Competency to Vote (C.G.S. § 45A-703)	3
258		
259	Commitments - Adults :	
260	Commitment Drug & Alcohol Dependent (C.G.S. § 17a-685)	5
261	Permission for Shock Therapy	5
262	Commitment - Mentally Ill (C.G.S. § 17a-498)	5
263	Probable Cause Hearing (C.G.S. § 17a-502(d))	4
264	Warrants Issued (C.G.S. § 17a-503)	3
265	Annual Review - Appointment of Psychiatrist Only - No Hearing (C.G.S. § 17a-498(g))	2
266	Annual Review Hearing (C.G.S. § 17a-498(g))	4
267	Biennial Review Hearing (C.G.S. § 17a-498(g))	4
268	Application by Patient for Release (C.G.S. § 17a-510)	4
269	Status Conferences	2
270	Appoint GAL (exclude court's own motion)	1
271	Appoint New Counsel with Hearing	2
272	Commitment at Expiration of Term of Imprisonment (C.G.S. § 17a-520)	5

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Assigned Weight Values

		Weight
273	Contempt	2
274	Disclosure of Sealed Records (C.G.S. § 17a-500(a))	3
275	Discovery Motion	2
276	Drug and Alcohol Reccommitments (C.G.S. § 17a-685)	3
277	Habeas Corpus	5
278	Reconsider, Modify, Revoke Court Order (C.G.S. § 45a-128)	3
279	Restore Federal Firearms Rights (P.A. 11-134)	5
280	Stay (C.G.S. § 45a-186(f))	3
281	Summon to Appear and Give Testimony (C.G.S. § 45a-129)	3
282	Termination of Alcohol and Drug Commitment (C.G.S. § 17a-685(l))	4
283	Judicial Commitment for Treatment of Tuberculosis/Initial Commitment Order	3
284	Judicial Commitment for Treatment of Tuberculosis/Continuing Commitment Order	3
285	Warrant Enforcement Examination of Respondents Re: Tuberculosis	3
286		
287	Commitments - Children (Under 16) :	
288	Commitment (C.G.S. § 17a-76)	5
289	Review of Status of Voluntary Patient - Hearing Requested (C.G.S. § 17a-80)	4
290	Transfer to Superior Court	2
291	Status Conferences	2
292	Appoint GAL (exclude court's own motion)	1
293	Contempt	2
294	Probable Cause Hearing (C.G.S. § 17a-78)	3
295	Recommitment Hearing (C.G.S. § 17a-77(g))	3
296	Reconsider, Modify, Revoke Court Order (C.G.S. § 45a-128)	3
297	Stay (C.G.S. § 45a-186(f))	3
298	Summon to Appear and Give Testimony (C.G.S. § 45a-129)	3
299		
300	Proceedings Re: Adults with Intellectual Disability :	
301	Placement of an Adult with Intellectual Disability (C.G.S. §17a-274)	4
302	Plenary Guardian of an Adult with Intellectual Disability (C.G.S. § 45a-676)	4
303	Limited Guardian of an Adult with Intellectual Disability (C.G.S. § 45a-676)	4
304	Temporary Limited Guardian of an Adult with Intellectual Disability (C.G.S. § 45a-682)	4
305	Three Year Review (C.G.S. § 45-681)	2
306	Sterilization (C.G.S. § 45a-690)	5
307	Status Conferences	2
308	Report of Guardian of Adult with Intellectual Disability	0.5
309	Advice/Approval of Action by Fiduciary with Hearing	2
310	Appoint Co-Guardian or Stand-by Guardian (exclude appointment at time of app't. of guardian)	2
311	Appoint GAL (exclude court's own motion)	1
312	Conflicts Between Guardian and Other Fiduciaries (C.G.S. § 45a-679)	4
313	Contempt	2
314	Disclosure of Medical Information (C.G.S. § 45a-98b)	3
315	Discovery Motion	2
316	Dispute Re: Health Care Decisions/Representative/Life Support (19a-580c)	5
317	Change in DNR order	3
318	Habeas Corpus	5
319	Five Year Review Hearing Re: Placement of Person with Mental Retardation - 17a-276(d)	2
320	Reconsider, Modify, Revoke Court Order (C.G.S. § 45a-128)	3
321	Removal of Fiduciary	3
322	Resignation of Guardian of Person and Appointment of Successor	2
323	Review of Placement	3
324	Appointment of Successor for Deceased Guardian	2
325	Appointment of Standby Guardian	2
326	Seal/Unseal File	3
327	Stay (C.G.S. § 45a-186(f))	3

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Assigned Weight Values

		Weight
328	Summon to Appear and Give Testimony (C.G.S. § 45a-129)	3
329	Visitation	3
330	Competency to Vote (C.G.S. § 9-159s/C.G.S. § 45a-703)	3
331		
332	Other Matters :	
333	Change of Name Application - Adult	2
334	Change of Name Application - Child	3
335	Change of Name Application - Family	3
336	Passport Applications	0
337	Marriage: Request for Permission (Minors)	1
338	Action on a Probate Bond (C.G.S. § 45a-144)	5
339	Confirm Change in Gender (C.G.S. § 19a-42b)	1
340	Compel Cemetery Association Minutes or Accounting (C.G.S. § 19a- 296 and § 19a-301)	3
341	Approval of Cemetery Association Accounting (C.G.S. § 19a-301(b) (exclude reports for filing only § 19a-301(a) and additional accounts for the same period)	3
342	Injunction (C.G.S. § 17b-452, § 17b-453)	3
343	Isolation/Quarantine/Vaccination	3
344	Terminate/Modify Orders of Isolation/Quarantine/Vaccination	3
345	Compel Power of Attorney Accounting (C.G.S. § 45a-175)	3
346	Approval of Power of Attorney Accounting (C.G.S. § 45a-175) (exclude additional accounts for same period)	3
347	Compel UTMA Accounting (C.G.S. § 45a-559d)	3
348	Approval of UTMA Accounting (exclude additional accounts for same period)	3
349	Appointment of a UTMA Custodian/Successor Custodian (C.G.S. § 45a-559c)	3
350	Disputes Re: UTMA Accounts (C.G.S. § 45a-557b)	3
351	Remove UTMA Custodian (C.G.S. § 45a-559c)	3
352	Disclosure of Medical Information (C.G.S. § 45a-98b)	3
353	Discovery Motion	2
354	Dispute Re: Health Care Decisions/Representative/Life Support (19a-580c)	5
355	Order for Examination of Estate by Surety or Other Person Interested in Bond (C.G.S. § 45a-143)	2
356	Preservation of Monuments and Gravestones (C.G.S. § 19a-42b)	2
357	Order Authorizing Psychiatric Medication (capable and refusing medication) (C.G.S. § 17a-543(f)(1))	5
358	Reconsider, Modify, Revoke Court Order (C.G.S. § 45a-128)	3
359	Recusal with Hearing	4
360	Seal/Unseal File	3
361	Status Conference	2
362	Stay (C.G.S. § 45a-186(f))	3
363	Sterilization - Not Under Conservatorship or Guardianship (C.G.S. § 45a-691)	5
364	Summon to Appear and Give Testimony (C.G.S. § 45a-129)	3