



STATE OF CONNECTICUT
OFFICE OF THE
PROBATE COURT ADMINISTRATOR

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Regular Meeting of the
Procedure Review Committee

June 3, 2024

9:00 a.m.

Office of the Probate Court Administrator
186 Newington Rd.
West Hartford, CT 06110

Present: Hon. Kathleen Maxham, Fairfield; Hon. David Shepard, Simsbury; Karen Parzych, Chief Clerk, Madison-Guilford; Mary-Beth Luzzi, Chief Clerk, East Haven-North Haven; Sharon Faulk, Clerk, Tobacco Valley; Attorney Eric Rothauser, Stephanie Duncan and Melissa Gordon of the Office of the Probate Court Administrator.

Due to not having a quorum, the meeting was not called to order. An informal discussion among those present regarding new and revised forms occurred until approximately 10:45 a.m.

The next meeting of the Procedures Review Committee is scheduled for September 9, 2024 beginning at 9:00 a.m. at the Office of the Probate Administrator.

Respectfully submitted,
Eric Rothauser
Office of the Probate Court Administrator