



## **CONNECTICUT PROBATE ASSEMBLY**

### **Regular Meeting of the Procedure Review Committee**

September 9, 2025

9:00 a.m.

Office of the Probate Court Administrator  
186 Newington Rd.  
West Hartford, CT 06110

Present: Hon. Jennifer Berkenstock, Region #14, Chair; Hon. David Shepard, Simsbury; Gale Pellegren, Chief Clerk, Torrington Area; Mary-Beth Luzzi, Chief Clerk, East Haven-North Haven; Susan Meagher, Chief Clerk, Berlin; Attorney Eric Rothauser, Melissa Gordon, and Stephanie Duncan of the Office of the Probate Court Administrator.

Call to order: The Chair called the meeting to order at 9:25 a.m.

As there was no quorum, the members present agreed to adjourn the meeting and discuss the agenda for this meeting for when a quorum is present.

The meeting was adjourned at 9:35 a.m.

Respectfully submitted,

Attorney Eric Rothauser  
Office of the Probate Court Administrator